

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

2/4/2003

Vendor: L. Robert Kimball & Associates, Inc.
 Region/Locality: Southeast Region
 Period: 31 August 2002 - 27 September 2002

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
Project Reporting / Status Review	Region	65%	240	97.5	
LEC / WSP Contact & Coordination	Region	50%	74.75	36	
PSAP Strategic Planning	Region	50%	53.75	24.75	
True-up Assistance / Cost Recovery	Region	70%	99.5	96.5	
PSAP / CPE Assessment & Assistance	Region	35%	179.5	35	
Map / CAD Assessment	Region	10%	18.5	12.5	
			666	302.25	
Completed Tasks					
			0	0	

Issues of Importance		
Issue	Actions Proposed to Resolve Issue	Comments
1) As reported last month, the region is experiencing delays due to vendor lawsuit / injunction. Telpage has now sought relief from Sussex County and is considering action against Greensville County.	1) Continue to work with region stakeholders to prepare for CPE upgrade / purchase.	
2) Delays in upgrading CPE might present problems after 12/31/02 when Emporia Rockwell switch is no longer supported by Verizon.	2) Working with all parties to address issues and timeline.	
3) True-up and funding requests were difficult to do in a timely manner due to inadequate record keeping, multiple agency departments / offices having needed records, and point of contact vacations / schedules.	3) Assisted agencies with identifying relevant documents, suggested single filing point.	
4) Some region PSAPs had concerns regarding ability of USS CAD to appropriately handle wireless calls. Needed to know this because equipment purchases were being processed.	4) Contacted USS seeking documentation of wireless Phase I and Phase II compatibility. USS responded with statement of compatibility and customer support.	4) Although not directly related to wireless implementation, those PSAPs using a CAD-based mapping solution needed validation that their existing equipment would take them through Phase II.
5) Some WSPs are proceeding with unexpected / unauthorized testing.	5) Have contacted all parties to pre-arrange testing through PSAP and / or Project Manager.	

SOUTHEAST REGION
September 2002 Monthly Report Supplemental Information

Specific activities that were accomplished during the month —

1) Project Reporting / Status Review

- Computer Specialists, Data Analysts, and Telecommunications Specialists worked to complete development of the PSAP database, and complete the entry of data.
- Creation of a status report for each PSAP in the region using the information that had been entered into the PSAP Database
- Information in the database was reviewed and updated by the project manager to ensure accuracy and timeliness

2) LEC / WSP Contact and Coordination

- Telecommunications Specialists and the project manager worked to address the following issues —
 - The pending loss of support for the Emporia Rockwell switch by Verizon (LEC)
 - Rehomeing of Rockwell switch to Verizon switches
 - Verification of wireless trunk install and functionality
 - Ensure the accuracy of wireless trunk billing
 - Work with LEC to identify and resolve incomplete service orders.